

FALL 2023

PACRAO NEWSLETTER

October 11, 2023

Hello PACRAO!

♪ It is fall; it is fall. The leaves are falling everywhere ... BECAUSE IT'S FALL! ♪ If you have watched a certain kids' show starring DJ Lance Rock and guest stars like Biz Markie, Mark Mothersbaugh, and Jack Black, you now have this song stuck in your head, too. Sorry! ♪

The new academic year is well underway and even quarter schools have gotten into the fall term. For some, this means waves of students and families coming to us for support and guidance, and we are ready to help! For me, the Board, and the Local Arrangements, Program, and Diversity Development Committees, it means last minute conference details are being handled and excitement is a-brewin'.

How do you know you are ready for PACRAO 2023?

- Registered?
- Hotel and flight booked?
- Gala costume?
- Birthday hat?
- Unbridled enthusiasm to learn and connect?

Fall is such a dynamic time where we are simultaneously reaching out and connecting with colleagues at PACRAO and other conferences, and with friends and family at winter and holiday gatherings, while also pulling back to reflect, hibernate, and recharge. I hope you'll be able to do all of the above when we gather in Portland.

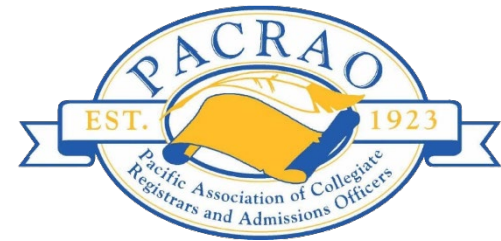
In this issue, there is plenty to prepare you for our conference and annual business meeting AND our 100th birthday party. Check out the proposed bylaw revisions that the board has worked on this year. Learn about our *PACRAO Gives Back* organization for this year, The Shadow Project. Learn all about that fateful day back in 1923, when PACRAO was born, from archivist Sue Eveland. And click on links to nomination forms for various positions, awards, and accolades.

See y'all so soon!

~kB

Kristin Benson
PACRAO President

P.S. Happy hygge season!



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Nominations & Elections

Hey there PACRAO members,

Are you ready to embark on an exciting adventure with us?

Running for a position on the PACRAO Board isn't just about rules and regulations; it's about growth, camaraderie, and making a significant impact on our beloved organization. Here's a few reasons why you should consider applying for a Board position:

- 1. Because You're Exceptional:** Let's be honest; you're outstanding! Your unique skills, experiences, and perspectives are invaluable to the PACRAO community. The Board thrives on diversity and fresh ideas, and we want to see you shine.
- 2. The Power to Shape PACRAO:** Serving on the Board means having the ability to influence the direction of our organization. You'll be at the helm of decision-making, ensuring that PACRAO continues to grow and thrive. It's like being the captain of our ship, steering us towards success.
- 3. Networking Galore:** A seat on the PACRAO Board offers unparalleled networking opportunities. You'll connect with brilliant individuals from diverse backgrounds, building meaningful relationships that will benefit you both personally and professionally.
- 4. Unforgettable Memories:** The PACRAO Board isn't just about meetings and policies; it's about making lasting memories. Expect engaging discussions, exciting events, and shared laughter that will create unforgettable moments.
- 5. A Valuable Learning Experience:** Taking on a leadership role will teach you project management, teamwork, and strategic planning—skills that are transferable and can enhance your career. It's a journey of personal and professional development.

BONUS! A Commitment to Fun: We believe in infusing fun into our work. Life's too short to not enjoy the journey, and we're dedicated to making our time on the Board as enjoyable as possible. Expect not only professionalism but also a sense of camaraderie and humor.

Interested in joining us on this exciting adventure?

The N&E committee is soliciting nominations for leadership roles within PACRAO for the 2024-25 cycle, and those are:

- President-Elect (three-year term)
- Vice President of Membership (two-year term)
- Vice President of Diversity Development (two-year term)
- Secretary (two-year term)
- Audit Committee Member (two-year term)
- Nominations and Elections Committee Member (6 members, one-year term)

If you have a colleague or are interested in a position, please learn more about the Board positions, complete the online form, and submit it by Wednesday, November 8th, 12 p.m.

[CLICK HERE](#) for information and application.

On behalf of the 2023 N&E committee, we hope you consider the incredible opportunity to serve in a leadership role within PACRAO!

-Soraira Urquiza, EdD
Past PACRAO President and N&E Chair

Conference Updates



PACRAO Gives Back

The Shadow Project is the organization we are supporting through PACRAO Gives Back this year. The Shadow Project is a one-of-a-kind nonprofit that partners with K-8 schools to provide evidence-based programs that help students who learn differently succeed. Students gain reading proficiency, improve academic skills, learn to manage stress in healthy ways, and build the confidence needed to succeed in school and thrive as adults. Since 2003, The Shadow Project has supported over 17,000 children with learning challenges such as ADHD, autism, and dyslexia to become confident learners, school leaders, and enthusiastic readers.



CHANGING LIVES FOR CHILDREN
WITH LEARNING CHALLENGES

You can get a head-start in donating to this wonderful organization here:

https://secure.lglforms.com/form_engine/s/4NbMaAgLjCYaE60UC_2I9Q

To help raise money for The Shadow Project, the Diversity Development Committee is trying something new at this year's PACRAO conference! The DDC is hosting a hang-out room! The DDC is hosting this room to help boost social interactions, relaxation, and rejuvenation. There will be games, TV, cornhole, and more! The room is available for socializing, recharging, and hanging out with new or old friends. The Hang-Out Room will be available between conference sessions and events as well as in the evenings after dinner/gala.

Along with the hang-out room, we will be offering raffle tickets for a selection of prizes. Who doesn't love prizes?! The DDC has a few more ideas up our sleeves to support The Shadow Project, so be sure to check in with us at the conference!

We look forward to seeing you in Portland!



PACRAO 2023 Gala: Dark Enchanted Forest

Step into an enchanting world at our **Dark Enchanted Forest** gala. A mystical woodland draws you into a place where the magic is as dark as it is captivating. Did you want to be the evil fairy from Sleeping Beauty for Halloween? A menacing mushroom? The woodcutter from Red Riding Hood? Or perhaps you are an elusive Bigfoot.



Whether you want to go all out or just come as you are please join us for an evening of trivia, music, photos, great food, and amazing company at the 2023 PACRAO Gala.

The gala is Tuesday evening. Dinner starts at 6 with a fun game of trivia while we eat followed by music, dancing, and a photo booth until 11.

Volunteers

Are you attending our annual conference and want to volunteer? We have something for you.

We need volunteers for the registration table and the hospitality and Promo Booth.

If you are interested, please reach out to lac@pacrao.rog and we will hook you up!

Special Thanks to our 2023 Sponsors!



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Bylaw Revision Proposal



Article	III: Meetings
URL	https://www.pacrao.org/bylaws.php#art_iii
Suggested updates	<p>Section 2: Remove conflicting section of Annual Meeting voting to align with Constitution.</p> <p>Section 3: Clean up language regarding the chair of executive board meetings.</p>
Contact Person for Questions	Dr. Soraira Urquiza, Past President

Bylaw Revision Side by Side

Additions in **Green** – Deletions in **Yellow**

Existing Bylaw	Proposed Edit
<p>Article III - Meetings</p> <p>Section 2. Business</p> <p>Association business shall be conducted at the formal annual business meeting by the Active Members present and shall include at least (1) the election of officers; (2) reports from officers and committees, with provision for the adoption of Association resolutions; (3) action on proposed amendments to the constitution and bylaws; and (4) new business, which must be submitted to the President for inclusion in the agenda at least 24 hours before the formal annual business meeting. Except for amendments to the constitution and bylaws, action may be taken by a majority of those present and voting.</p> <p>Section 3. Executive Board</p> <p>Meetings of the Executive Board shall be called by the President (or President Elect, if necessary) as needed. Five voting members of the Board (in addition to the President, or President-Elect if the President-Elect has called the meeting) constitute a quorum. Any vote taken requires a majority for approval, with the President (or President-Elect if the President-Elect has called the meeting), voting in the case of a tie.</p>	<p>Article III - Meetings</p> <p>Section 2. Business</p> <p>Association business shall be conducted at the formal annual business meeting by the Active Members present and shall include at least (1) the election of officers; (2) reports from officers and committees, with provision for the adoption of Association resolutions; (3) action on proposed amendments to the constitution and bylaws; and (4) new business, which must be submitted to the President for inclusion in the agenda at least 24 hours before the formal annual business meeting. Except for amendments to the constitution and bylaws, action may be taken by a majority of those present and voting.</p> <p>Section 3. Executive Board</p> <p>Meetings of the Executive Board shall be called by the President (or President Elect, if necessary) as needed, who will serve as Chair of the meeting. Five voting members of the Board beyond the Chair (in addition to the President, or President-Elect if the President-Elect has called the meeting) constitute a quorum. Any vote taken requires a majority for approval, with the Chair President (or President-Elect if the President-Elect has called the meeting), voting in the case of a tie.</p>

Article	IV: Terms of Offices
URL	https://www.pacrao.org/bylaws.php#art_iv
Suggested updates	<p>Section 1: Move VP-Professional Development from one election cycle to the other to even out the board members elected each year.</p> <p>Section 3: Added subsections, clarified Presidential Succession, added Vice President for Diversity Development, and update for practice of early appointments of NME Selections for Executive Board members.</p>
Implementation	If approved by membership, the current VP-PD will continue through the 2025 Conference and the next VP-PD will be selected by the 2025/26 NME committee to take office following the 2025 Annual Business Meeting with the new VP-PIT, Treasurer-Elect, and President-Elect.
Contact Person for Questions	Dr. Soraira Urquiza, Past President

Bylaw Revision Side by Side

Additions in **Green** – Deletions in **Yellow**

Existing Bylaw	Proposed Edit
<p>Article IV - Terms of Offices Section 1. Terms The terms of office for all elected officers of the Association, with the exception of the President-Elect and Treasurer-Elect, shall be for two years. The President-Elect and Treasurer-Elect each serves three consecutive years on the Executive Board. A President-Elect is elected annually, with the Treasurer and Vice President for Publications and Information Technology being elected on alternate years from the Secretary, Vice President for Membership, Vice President of Diversity Development and Vice President for Professional Development.</p> <p>The elected members of the Nominations and Elections Committee shall serve for one year, except for the member who received the most votes. That individual serves for two years and serves as the Vice Chair of the Nominations and Elections Committee the second year. However should any annual conference be canceled (or the time for it changed), the interval between two consecutive conferences shall be counted as one year in the administration of the provisions of this section.</p> <p>Section 2. Calendar All officers except the Treasurer shall hold office from the adjournment of the formal annual business meeting in which they were elected until adjournment of the formal annual business meeting in which their successors are elected. The Treasurer holds office from the adjournment of the Winter Board Meeting following the end of their first year as Incoming Treasurer until the end of the Winter Board meeting two years later.</p>	<p>Article IV - Terms of Offices Section 1. Terms The terms of office for all elected officers of the Association, with the exception of the President-Elect and Treasurer-Elect, shall be for two years. The President-Elect and Treasurer-Elect each serves three consecutive years on the Executive Board. A President-Elect is elected annually, with The Treasurer-Elect, Vice President for Professional Development, and Vice President for Publications and Information Technology are being elected on alternate years from the Secretary, Vice President for Membership, and Vice President of Diversity Development. and Vice President for Professional Development.</p> <p>The elected members of the Nominations and Elections Committee shall serve for one year, except for the member who received the most votes. That individual serves for two years and serves as the Vice Chair of the Nominations and Elections Committee the second year. However should any annual conference be canceled (or the time for it changed), the interval between two consecutive conferences shall be counted as one year in the administration of the provisions of this section.</p> <p>Section 2. Calendar All officers except the Treasurer shall hold office from the adjournment of the formal annual business meeting in which they were elected until adjournment of the formal annual business meeting in which their successors are elected. The Treasurer holds office from the adjournment of the Winter Board Meeting following the end of their first year as Incoming Treasurer until the end of the Winter Board meeting two years later.</p>

Existing Bylaw	Proposed Edit
<p>Section 3. Vacancies In the event of a vacancy in the office of the President, the President-Elect will succeed to the presidency. In the event of a vacancy in the office of President Elect, the current Vice President for Professional Development will succeed to that position and then to the presidency. In the event of a vacancy in the offices of the Vice President for Professional Development, the Vice President for Publications and Information Technology, the Vice President for Membership, the Treasurer, Treasurer-Elect or the Secretary, the Executive Board may appoint a current Executive Board member to assume those responsibilities, or may appoint another person from the eligible membership, to serve the remainder of the term. In the event of a vacancy in the office of the Past President, the next most recent and willing Past President will be appointed by the President. In the event of a vacancy on the Nominations and Elections Committee, after utilizing the two alternates, the President may appoint a person from the eligible membership. In the event that a situation arises which is not covered by the succession process outlined above, the Executive Board may appoint an eligible active member to fill the vacancy.</p>	<p>Section 3. Vacancies A. President, President-Elect, Past President In the event of a vacancy in the office of the President, the President-Elect will succeed to the presidency. In the event of a vacancy in the office of President Elect, including when succeeding to the presidency, the current Vice President for Professional Development will succeed to that position and then to the presidency. In the event of a vacancy in the office of the Past President, the next most recent and willing Past President will be appointed by the President.</p> <p>B. Vice Presidents, Secretary, and Treasurer In the event of a vacancy in the offices of the Vice President for Professional Development, the Vice President for Publications and Information Technology, the Vice President for Membership, the Vice President for Diversity Development, the Treasurer, the Treasurer-Elect or the Secretary, the Executive Board may appoint a current Executive Board member to assume those responsibilities, or may appoint another person from the eligible membership, to serve the remainder of the term. Where a nominee for any Vice President, Secretary or Treasurer-Elect position is selected and slated to be voted on at the next Annual Business Meeting, the nominee can be appointed by the Executive Board to serve the remainder of the current term and be voted in for the full term at the next Annual Business Meeting.</p> <p>C. Nominations and Elections Committee In the event of a vacancy on the Nominations and Elections Committee, after utilizing the two alternates, the President may appoint a person from the eligible membership.</p> <p>D. Other Vacancies In the event that a situation arises which is not covered by the succession process outlined above, the Executive Board may appoint an eligible active member to fill the vacancy.</p>



PACRAO Awards!

In a world where achievements often go unnoticed, awards provide a golden opportunity to recognize and appreciate the exceptional individuals in our organization. Nominating someone for an award is not just a way to show appreciation, but it also serves as a source of inspiration and motivation for others.

So PACRAO members, spread some extra love this year to your colleagues.

Nomination forms will close at **noon on Tuesday, Oct. 17th**.

The **Retiree recognition**. The Retiree Award is given to PACRAO members who have retired since the last annual meeting to recognize their service to PACRAO.

Honorary membership may be granted to individuals who have provided outstanding service to PACRAO over the years. Typically, recipients have left the profession by retiring or entering a different field of work.

The **Emerging Leader Award** may be given to individuals who have made significant contributions to PACRAO and the membership in their first years as a member.

You can submit nominations by clicking [here](#) to submit one or more names for awards and recognition listed above.

-Soraira Urquiza, EdD
Past PACRAO President



How PACRAO Was Born

In 1922, the American Association of Collegiate Registrars met in St. Louis for their annual meeting. AACR was founded in 1910 and held meetings every other year. At the St. Louis meeting, it was suggested that it would be desirable that local groups of registrars assemble during the alternate years.

In accordance with that suggestion, Dr. O.L. Elliott, Registrar at Stanford University, and Charles B. Goddard, Assistant Registrar at Stanford University, mailed out letters to all registrars in California, Washington, Oregon, Utah, Nevada, and Arizona. The response to the idea was so favorable that a meeting was called for May 4-5, 1923, at Stanford University. The result of this first "PACRAO" meeting was the formation of the so-called "Western Branch" of the American Association of Collegiate Registrars.

The following officials were in attendance at that first meeting in 1923:

- Dr. O.L. Elliott, Registrar, Stanford University
- Mr. Charles T. Titz, Registrar, Pomona College
- Mrs. S. Estelle Greathead, Registrar, State Teachers College, San Jose, CA
- Miss Clara Crumpton, Registrar, State Teachers College, San Francisco, CA
- Miss Mildred Holman, Assistant Registrar, State Teachers College, San Francisco, CA
- Mr. William T. Boyce, Dean and Acting Registrar, Fullerton Junior College
- Mr. R.C. Corbin, Registrar, College of the Pacific
- Mr. Van Buskirk, Registrar, Institute of Technology
- Mr. J.H. Montgomery, Registrar, University of Southern California*
- Mr. L.A. Maverick, Registrar, University of California, Southern Branch*
- Miss Sarah Hollands, Registrar, Mills College*
- Mr. John E. Hayes, Registrar, Brigham Young University*
- Mr. G.R. Schlaugh, Registrar, Linfield College, McMinnville, OR*
- Mr. Elbert Thomas, Registrar, University of Utah
- Mr. Charles B. Goddard, Assistant Registrar, Stanford University
- Mr. Harvey Collins, Registrar, University of the Redlands
- Mr. James Fisk, Assistant Recorder, University of California
- Mr. Arthur C. Peterson, Registrar, State Teachers College, San Diego, CA

Three additional colleagues requested to become members, though they were unable to attend the first meeting:

- Mr. E.B. Lemon, Registrar, Oregon Agricultural College
- Mrs. Florabel P. Rosenberger, Professor of Education and Registrar, Whittier College →
- Miss Florence Delano, Registrar, Junior College, San Diego, CA

Two committees were immediately formed at the meeting – one to work on a constitution and the other to manage nominations for officers. The constitution committee did quick work and presented their draft to the members; it was approved unanimously that same morning.



Article 1 read: "Name: The name of the organization shall be the Pacific Section of the American Association of Collegiate Registrar." Thus, PSAACR got its first official name. The stated purpose was to "provide, by means of an annual conference or otherwise, for the spread of information on problems of common interest, and to promote the professional welfare of its members."

PSAACR started out with just three officers – the President, the Vice-President, and the Secretary-Treasurer. The first President was Dr. O.L. Elliott, Registrar, Stanford University; the first Vice-President was Mr. J.H. Montgomery, Registrar, University of Southern California; the first Secretary-Treasurer was Mrs. S. Estelle Greathead, Registrar, State Teachers College, San Jose, CA.

Other tidbits from that 1923 meeting included a "delightful organ recital by Dean Warren Allen at the Memorial Church;" a visit to the office of the registrar, where Assistant Registrar "Mr. Charles B. Goddard and his assistants kindly explained their various methods of procedures from the time the student entered until he was carefully programmed and started on his collegiate path."

After a "delightful" automobile drive around campus, the group met for an informal dinner at the Stanford Union. Dr. Elliott called upon members to give informal speeches, and indeed, five members obliged (their names have an * in the list above). Additionally, one nonmember, Mrs. Grace C. Stanley, Commissioner of Elementary Education in California, also spoke.

Day Two topics included uniform entrance and dismissal forms, using the Intelligence Test as a prerequisite for college entrance, and a paper entitled "The Problem of the Disqualified Student."

Next, there was an interesting discussion about "confusion of standards." Mr. William T. Boyce, Dean and Acting Registrar, Fullerton Junior College asserted "very clearly the fact that two years of junior college, successfully completed, did not necessarily mean junior standing at the university, as the junior colleges were intended to reach young people who had failed to achieve university recommendation and who might, through the junior colleges have the advantage of higher training."

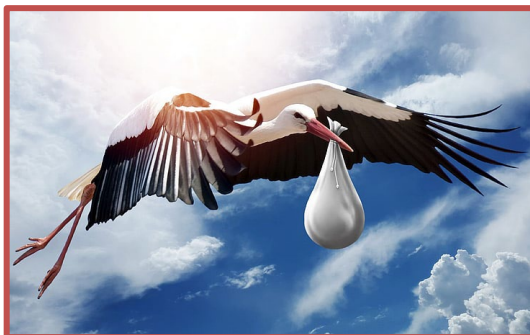
In closing the 1923 meeting, it was moved to give hearty thanks to all who organized the meeting, and it was also moved that "all who had signed their names to the conference rolls and those who had expressed approval of the conference but were unable to be present be considered charter members of the Pacific Section of the American Association of Collegiate Registrars."

And that is how PACRAO was born.

Sue Eveland,
PACRAO Archivist



This image is an early PACRAO logo, commissioned by PACRAO President Jack Shirley circa 1971, and designed by Past-President Al Thomas, who served as PACRAO President in 1955.



Your Executive Board

Kristin Benson
President



Soraira Urquiza
Past-President



Alex Underwood
President-Elect



Erin Collins
Secretary



Gaby Asamsama-Acuna
VP - Membership



Laura Schonberger
VP - Diversity Dev.



Alisha Higley
VP – PD



Paul Lampano
VP - IT



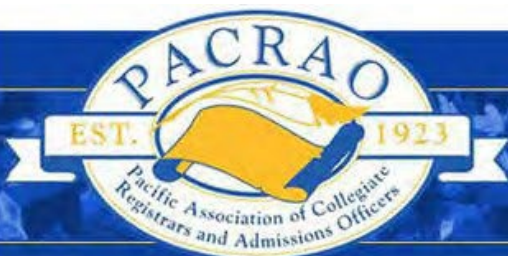
Chelsea Peoples
Business Partner Liaison



Karen Khu
Treasurer



Sue Eveland
Archivist



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