



# PACRAO NEWS

Newsletter of the Pacific Association of Collegiate Registrars and Admissions Officers

August 1974

## 1974 PACRAO CONFERENCE

Plans for the 1974 Conference to be held at the Portland Hilton Hotel November 3 to 6 are proceeding smoothly. The program is in the final stages of organization, and we are excited about the quality of the sessions thus far. One major change in the program has been the addition of Dr. and Mrs. Christopher Dede, representing the "Program for the Study of the Future in Education." The Dedes are planning to be with us for the entire conference, and are interested in all topics related to the future of education. We are certain that what they have to tell us will be extremely timely and valuable. We hope all PACRAO members are planning to share this most unusual and exciting conference with us.

AACRAO President Gene Oliver has accepted our invitation to attend the PACRAO Annual Conference. He will address the membership in conjunction with the Wednesday morning session.

Several inquiries have been received regarding parking facilities and arrangements during the conference. Parking is available in the "Parkade" across the street from the Hotel (free to registered Hilton Hotel guests). An underground tunnel leads to the Hotel.



## PACRAO REPRESENTATIVES TO THE AACRAO REGIONAL ADVISORY COUNCIL

Wallace E. Gibbs, President Elect, Oregon State University  
Herbert Warne, Past President, College of San Mateo

The PACRAO Executive Committee attended two special workshops for Regional Officers at the AACRAO Annual Meeting in Atlanta. Albert L. Clary, Registrar and Vice President for Regional Associations, Louisiana State University, Baton Rouge presided.

## AACRAO OFFICERS 1974-75

- E. E. Oliver — President, Director of School & College Relations, University of Illinois.  
Henry F. Rossi — Past President, Dean of Admissions & Registrar, St. Johns University.  
Garland C. Parker — President Elect, Vice Provost for Admissions & Records, University of Cincinnati.  
Ruth Arnold — Vice President for Admissions & Financial Aids, Director of International Admissions, University of Oklahoma.  
Naomi M. McCracken — Vice President for Data Management and Research, Registrar, Colorado Women's College.  
Stan Berry — Vice President for International Education, Director of Admissions, Washington State University.  
Charles E. Bay — Vice President for Records & Registration, Director of Admissions & Records, Tarrant County Junior College District.  
Albert L. Clary — Vice President for Regional Associations, Registrar, Louisiana State University.  
Bobby L. Cochran — Secretary-Treasurer, Registrar, University of Tennessee-Knoxville.

The Executive Committee represents and is responsible for the general operation of the 2300 college, 5900 member organization.

## ABSENTEE BALLOTS REQUIRED

Members who plan to attend the annual conference are reminded that Tuesday, November 5, 1974 is a National Election Day. Be sure to apply to the Registrar of Voters in your county early for an absentee ballot since procedures may vary slightly from state to state.

## FISHING EXPEDITION

You will recall that in connection with the conference, an invitation was extended to those who wished to do some fishing in the Northwest. Since space on this fishing trip is extremely limited, I would suggest that reservations be sent in immediately. Those who are participating in the fishing trip will have to arrive in time for an early Saturday morning departure. The cost, not including hotel and meals, will be \$15.00 to \$20.00.

Please send fishing trip reservations to Robert A. Wilkin, Registrar, Lewis and Clark College, Portland, Oregon 97219.

## PACRAO PARTICIPANTS IN AACRAO ACTIVITIES

1. 45 members were participants in the sessions in Atlanta.
2. Approximately 100 plus members of PACRAO attended the Atlanta Conference.
3. 30 PACRAO members are AACRAO officers or have committee assignments for 1973-74.
4. 9 members are representatives to Agencies and Associations for 1973-74.

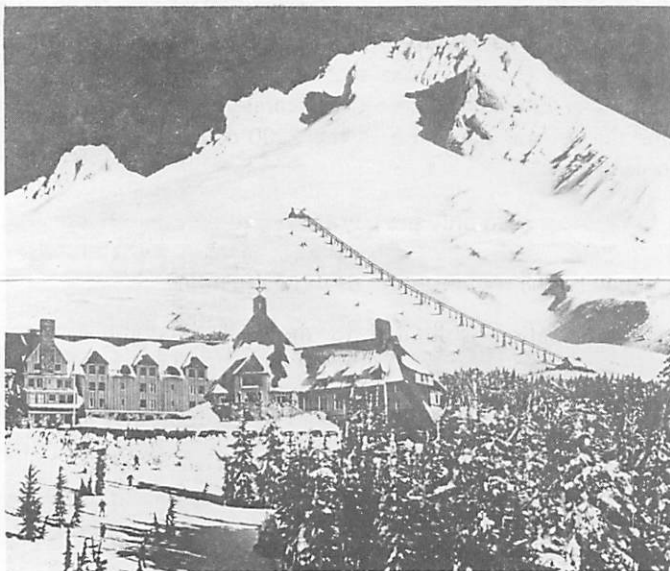
## 1975 AACRAO CONFERENCE Minneapolis, Minnesota

April 21 - 24, 1975

Plans are well underway for the 1975 AACRAO Conference at the Hotel Leamington in Minneapolis. President-elect Garland Parker met with the Vice Presidents Committee Chairmen and others in mid-July and there appeared to be over 126 sessions in the hopper not counting the special events, such as the Regional Luncheon, Tours, Prayer Breakfast and Banquet, etc.

PACRAOans Stan Berry, Ted Sharp and Bob Wilkin participated in the planning meetings.

One of the novelties planned for next year's conference is a breakfast meeting for the spouses of AACRAOans to explain what AACRAO is all about.



## LEAVE OF ABSENCE

Mrs. Irene Ranker, Director of School and College Relations at California State University, Fullerton has been granted a leave until September 1975 to complete a doctoral program at the University of Southern California.

## APPOINTMENTS 1973-74

Philip T. Bain, Registrar, University of Montana.  
 E. H. "Al" Campbell, Jr., Assistant Registrar in charge of registration, California State University, Long Beach.  
 Orville Cline, Registrar, Whittier College, California.  
 Mary Wicki Currie, Admissions Counselor, California State University, Fullerton.  
 Fred Garcia, Director of Guidance & Admissions, Golden West College, California.  
 Shirley Grant, Acting Director of School and College Relations, California State University, Fullerton.  
 Debora E. Hungle, Assistant Registrar, College of New Caledonia, Prince George, British Columbia.  
 Richard G. Sinclair, Assistant Registrar, Capilano College, West Vancouver, British Columbia.  
 William E. Wallace, Registrar, The College of Idaho.  
 Wayne H. Wolfe, Associate Dean of Admissions and Records, Orange Coast College, California.  
 John F. Wright, Registrar, Occidental College, California.

## V. A. "MAN ON CAMPUS" PROGRAM CAUSING RIPPLES John Sweeney, CSUF

According to a recent White House announcement the Veterans Administration will sponsor a "V. A. Man on the Campus" during the coming year. The new program also called "Vet-Rep" reportedly will cost approximately \$20 million. Primary objective of the program will be to provide on-time benefit checks to more than 900,000 veterans enrolled at United States colleges and universities.

An administrator cited several concerns which included: Vet-Rep duties and responsibilities which duplicate and could be in conflict with those already being performed by campus officials; the problem of confidentiality of student records and the need to establish "ground rules" and to ensure that VA representatives scrupulously follow them. The latter was underlined by the comment, "nothing would undermine confidence faster than suspicion, warranted or not, that outside agency employees have access to student records for whatever purpose." Probably the veterans coordinators now functioning on most campuses would all agree with his statement that "adding new V.A. employees on various campuses far removed from the regional office does not appear to be addressing the crux of the problem" which appears to be within the huge VA bureaucracy itself.

In any case, VA selection of their representatives is now in progress. We can only hope that those selected for this task will be well qualified to perform the varied duties of the assignment and that they will be sensitive to the unusual needs and requirements of the situation.

Reference: Higher Education and National Affairs ACE -  
June 7, 1974

You will be receiving from AACRAO shortly a report on the investigation and recommendations the National Office has made on the V.A. Man on Campus Program.

## **ACTION LOG OF EXECUTIVE COMMITTEE MEETINGS**

**January 17-18, 1974 - Portland, Oregon**

### **Motions/Seconded/Passed**

- 1 - Allowances for travel expense - roundtrip tourist airfare or 600 miles @ 10¢ per mile.
- 2 - To adopt and implement Address & Mailing System developed by C. James Quann.
- 3 - To open PACRAO account at WSU.
- 4 - The Executive Committee Board minutes are to be distributed within three weeks of meeting.
- 5 - To approve budget expense for Past Presidents' Breakfast at AACRAO & PACRAO meetings.
- 6 - To approve expenditure of \$100.00 for PACRAO reception in Atlanta at AACRAO Conference.
- 7 - To approve President's expenditures for Association business.
- 8 - To authorize a \$20.00 Conference Fee for Portland, Oregon.
- 9 - To develop guidelines for all Association procedures and review officers' duties and responsibilities.
- 10 - To publish three newsletters yearly - March, July and September with a budget of \$300.00 per newsletter.

## **April 17-18, 1974 - Atlanta, Georgia**

### **Motions/Seconded/Passed**

- 1 - To table Fee Proposal presented by Quann and Young for further study.
- 2 - To invite AACRAO to the West Coast for an annual meeting in 1981.
- 3 - Secretary to prepare guidelines for Recorders to follow at Portland meeting.
- 4 - Approve Registration Workshop for Portland November 1-2 with Bill Gowler as Chairman. Initial response excellent.

## **APPOINTMENTS TO THE NOMINATING COMMITTEE**

David Windsor, Chairman, University of Arizona.

David Arata, University of Santa Clara.

Robert J. Williams, California State University, Northridge.

Vincent Glenn, Rio Hondo College.

The membership is encouraged to recommend names of members who would be interested in serving as an officer in the Association to David Windsor, Chairman.

## **WORKSHOP ON REGISTRATION TECHNIQUES**

**Sponsored by**

**Pacific Association of Collegiate Registrars  
and Admissions Officers**

**November 1 and 2, 1974**

**Portland Hilton Hotel**

The Pacific Association of Collegiate Registrars and Admissions Officers is sponsoring a workshop on Registration Techniques to be held just prior to the annual meeting of the Association. The workshop will begin at 1:00 p.m. Friday, November 1 and will extend through Saturday, November 2. The PACRAO annual conference will be November 3-6. The site for both the workshop and the annual conference will be the Portland Hilton Hotel.

The workshop is primarily for Registrar personnel from colleges and universities with enrollments up to 3000 students although personnel from larger institutions are welcome. Two sections will run simultaneously with some presentations to be made to a joint meeting. One section will feature computerized registration procedures for conversion from a manual procedure to a more sophisticated computer procedure. The other section will center its program around manual procedures. Several registration systems will be presented. Registrants will be encouraged to bring materials currently in use in their systems. There will be opportunity for discussion and questions during the program.

Faculty: Masago Armstrong, Registrar, Pomona College; Albert Berglund, Registrar, Willamette University; Nicholas Liepins, Director of Computer Science, Willamette University; Arleen Shennum, Registrar, Westmont College; Donald Vesey, Assistant Director of Registration and Records, Seattle Pacific College; William Gowler, Director of Admissions and Records, Westmont College.

Registration and Fees: A \$50.00 pre-registration fee is required of all participants. This fee covers the cost of instruction, special equipment and instructional materials. Participants need only pre-pay the registration fee. Reservations and charges for hotel arrangements and all meals will be the responsibility of those attending.

Participation is limited to the first sixty applicants. Write immediately to:

William Gowler  
PACRAO Workshop Chairman  
Admissions and Records Office  
Westmont College  
955 La Paz Road  
Santa Barbara, California 93108

## **APPOINTMENTS TO THE AWARDS COMMITTEE**

Catherine Emenaker, Chairman, Loyola Marymount University.  
Masago Armstrong, Pomona College.

C. James Quann, Washington State University.



**TREASURER'S REPORT**  
**July 1, 1974**

	Receipts	Expenditures	Balance
Balance Brought Forward, Last Report			\$5479.04
Additional Membership Dutes Paid (344 paid, 17 outstanding)	\$ 300.00		<u>5779.04</u>
AACRAO Conference Expenditures		\$ 754.30	
Clerical (Treasurer)		106.00	
Fidelity Bond		150.00	
WSU Controller (statements & postage)		33.05	
Newsletter (including postage)		299.00	
Intermountain Exhibit Service (1973)		102.41	
General Telephone (April - June)		<u>42.10</u>	
Subtotal		\$1486.86	
Balance to Date			<u>\$4292.18</u>

Respectfully submitted,  
C. James Quann, Treasurer, PACRAO

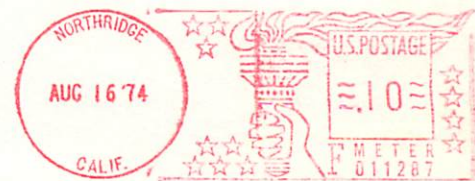
If your address and title are not correct on this Newsletter, please notify C. James Quann, Treasurer, immediately so you will be listed correctly in the Directory which will be mailed early in September.

C. James Quann, Registrar  
Washington State University  
Pullman, Washington 99163

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**PACRAO NEWS**

Ted Sharp  
Editor, Newsletter  
Admissions Officer,  
California State University, Northridge  
Northridge, California 91324



**FIRST CLASS**

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DIRECTOR OF ADMISSIONS  
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